

## NOTICE OF CALL FOR BIDS

NOTICE IS HEREBY GIVEN BY SKAGIT COUNTY that sealed bids will be received and publicly opened in the Commissioners' Hearing Room, 1800 Continental Place, Mount Vernon, WA 98273, on **Monday, October 8, 2018; at the hour of 1:00 p.m.**, or as soon thereafter as possible, for the following work for Skagit County:

**PROJECT TITLE: 2019 HAUL-OUT AND MAINTENANCE FOR THE VEHICLE AND PASSENGER FERRY M/V GUEMES, PROJECT #FEHO19-1**

### BID DOCUMENTS

Information, copies of bid documents, and addenda for this project will be available on-line beginning **September 12, 2018**, at <http://www.skagitcounty.net/rfp> or obtained at Skagit County Public Works Department, 1800 Continental Place, Mount Vernon, Washington; (360) 416-1400. The bid documents include a CD with drawings and a list of tags. If you download the bid information electronically and would like to receive a copy of the CD, please email Rachel Rowe, Ferry Operations Division Manager, at [rrowe@co.skagit.wa.us](mailto:rrowe@co.skagit.wa.us). Contractors who download plans and specifications are advised to e-mail [pw@co.skagit.wa.us](mailto:pw@co.skagit.wa.us) to be added to plan holders list to receive any addenda that may be issued.

All bid envelopes must be clearly marked on the outside, "**Sealed Bid 2019 Haul-out and Maintenance for the Vehicle and Passenger Ferry M/V Guemes**". Sealed bids shall be received by one of the following delivery methods before **Monday, October 8, 2018; at the hour of 1:00 p.m.** Proposals are to be submitted on the forms provided in the Bid Proposal Packet. Incomplete proposals and proposals received after the time fixed for the opening cannot be considered. Oral, telephonic, telegraphic, electronic or faxed proposals will not be accepted. All bidding shall be based upon compliance with the Contract Provisions and Plans.

1. **Hand-delivered:** Bids delivered in person shall be received only at the office of the SKAGIT COUNTY COMMISSIONERS, Reception Desk, 1800 Continental Place, Suite 100, Mount Vernon, WA 98273.
2. **Via mail:** Bids shall be mailed to the SKAGIT COUNTY COMMISSIONERS, 1800 Continental Place, Suite 100, Mount Vernon, WA 98273.

### TIME PERIOD FOR HAUL-OUT AND MAINTENANCE

The performance period for the haul-out and maintenance shall be 21 calendar days, and work can start as early as February 1, 2019. The vessel's Coast Guard Inspection must take place no later than March 20, 2019. The vessel must be back in operation on, or before, April 1, 2019. Time starts at 7:00 a.m. the day after the vessel is delivered to the Contractor's facility and this shall be considered day one (1). The vessel shall depart the Contractor's facility no later than 8:00 a.m. on the last contracted date, unless otherwise authorized by the Ferry Operations Division Manager.

Contractor must specify preferred haul-out dates on the bid proposal. If Contractor's available dates are fewer than 21 calendar days, Skagit County will accept proposals for up to 21 days, provided the Contractor can complete all work items in their proposed time frame.

By signing the bid proposal, the Contractor is agreeing to reserve space in the Contractor's dry dock for the M/V Guemes for the available dates listed by the Contractor. Skagit County shall reserve the right to choose a haul-out schedule based on preferred dates, shipyard availability and operational needs and considerations. Upon execution of a bid award resolution, Skagit County will contact the lowest, responsible, responsive bidder to confirm the haul-out schedule.

### **PRE-BID MEETING & SHIP CHECK**

The pre-bid meeting and ship check is highly recommended for all Bidders. **The pre-bid meeting and ship check will be held Wednesday, September 20, 2018 promptly at 11:45 a.m. to 12:45 p.m.** at the Anacortes ferry terminal located at 500 I Avenue, Anacortes, WA 98221. **All questions must be submitted in writing no later than Friday, September 21, 2018 at 4:30 p.m.** to Rachel Rowe, Ferry Operations Division Manager at: 1800 Continental Place, Mount Vernon, WA, 98273, or at [rrowe@co.skagit.wa.us](mailto:rrowe@co.skagit.wa.us). All addenda will be issued by **Tuesday, September 25, 2018 no later than 4:30 p.m.** Questions submitted after 4:30 p.m. Tuesday, September 25, 2018 will not be considered, no answers will be provided, and no addenda will be issued.

### **PUBLIC WORKS PROJECT**

Maintenance performed by a Contractor on a County-owned ferry is considered a public works project as defined in RCW 39.04, and therefore, Washington State Prevailing Wage Rates apply to this Contract and Bidders are advised to consider this charge when tabulating bids.

### **BIDDER RESPONSIBILITY:**

It is the intent of Skagit County to award a Contract to the low responsive and responsible bidder. Before award, the bidder must meet the following bidder responsibility criteria to be considered a responsible bidder. The bidder shall be required by Skagit County to submit documentation demonstrating compliance with all bidder responsibility criteria. Mandatory bidder responsibility criteria include: The bidder must 1) have a current certificate of registration as a Contractor in compliance with chapter 18.27 RCW, which must have been in effect at the time of bid submittal; 2) have a current Washington Unified Business Identifier (UBI) number; 3) have Industrial Insurance (workers' compensation) coverage for the bidder's employees working in Washington, as required in Title 51 RCW; 4) have a Washington Employment Security Department number (ESD), as required in Title 50 RCW and provide documentation from ESD to Skagit County; 5) have a Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW; and 6) Not be disqualified from bidding on any public works Contract under RCW 39.06.010 or 39.12.065(3).

### **INSURANCE**

Commercial General Liability Insurance, Business Automobile Liability Insurance, Industrial Insurance (Workers' Compensation) and USL&H Insurance (a/k/a "Long shore Harbor Worker's Compensation Act/Jones Act) are a requirement of this project.

### **BID GUARANTY**

No bid will be considered unless accompanied by a surety company bid bond, or a certified or cashier's check payable to the order of Skagit County for a sum not less than five percent (5%) of the total amount of the bid. A Contract Bond covering performance and payment will be required with the Contract.

Skagit County reserves the right to reject any or all bids, and the right to waive any informalities or irregularities in any bid or in any bidding and to further award the Project to the lowest, responsive, responsible bidder whose bid complies with all of the prescribed formalities, as it best serves the interest of Skagit County. After the date and hour set for the opening of bids, no bidder may withdraw its bid unless the award of the Contract is delayed for a period exceeding sixty (60) calendar days following bid opening. All Bidders agree to be bound by their bids until the expiration of this stated time period.

Skagit County in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all Bidders that it will affirmatively ensure that in any Contract entered into pursuant to this advertisement, disadvantaged business enterprises as

defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

For questions regarding Skagit County's Title VI Program, you may contact the Public Works Department's Title VI Liaison, Keith M. Elefson, P.E., at (360) 416-1400

The Board of Skagit County Commissioners reserves the right to reject any or all bids.

NOTICE GIVEN BY ORDER OF THE BOARD OF SKAGIT COUNTY COMMISSIONERS this 10  
day of September, 2018.

  
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Clerk of the Board

Published: Skagit Valley Herald – September 13, September 20, & September 27, 2018  
Daily Journal of Commerce - September 13, September 20, & September 27, 2018